

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

DECEMBER 2012 - MARCH 2013

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Dr Williams
- Cabinet Member for Adult Services – Councillor Stevens
- Cabinet Member for Children's Services – Councillor Bogle
- Cabinet Member for Communities – Councillor Rayment
- Cabinet Member for Efficiency and Improvement – Councillor Noon
- Cabinet Member for Environment and Transport - Councillor Thorpe
- Cabinet Member for Housing and Leisure Services – Councillor Payne
- Cabinet Member for Resources – Councillor Letts
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

| CATEGORY | | CONDITION |
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| 1. | Information relating to any individual. | This means any individual person and relates back to the Data Protection Act 1998 (DPA). |
| 2. | Information which is likely to reveal the identity of an individual. | This again relates back to DPA. |
| 3. | Information relating to the financial or business affairs of any particular person (including the Authority holding that information). | Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities. |
| 4. | Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority. | "Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter. |
| | | "Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute. |

| CATEGORY | | CONDITION |
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| 5. | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. | |
| 6. | Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment. | |
| 7. | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime | |
| 7(A) | Information which is subject to any obligation of confidentiality | |
| 7(B) | Information which relates in any way to matters concerning national security | |
| 7(C) | The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act | |

DECEMBER - MARCH 2013

| Report | Decision Expected | Portfolio |
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| * Establishment of the Commissioning Process for HealthWatch Southampton | 13 November 2012 | Adult Services Portfolio |
| Revisions to the Adult Social Care Non-Residential Services Policy | 29 January 2013 | Adult Services Portfolio |
| Implementation of the Reformed School Funding Formula for 2013/14 | 13 November 2012 | Children's Services Portfolio |
| Civil Service Sports Ground - Approval to Spend | 13 November 2012 | Children's Services Portfolio |
| Joint Work with the Isle of Wight to Deliver Education Support Services | 13 November 2012 | Children's Services Portfolio |
| City Centre Primary School Expansions - Statutory Consultation | 13 November 2012 | Children's Services Portfolio |
| Revision of the Council's Equality Policy and Objectives | 13 November 2012 | Communities Portfolio |
| Regional Growth Fund Bid to Support Business Start Ups and Growth | 18 December 2012 | Communities Portfolio |
| Southampton Joint Health and Wellbeing Strategy 2012-15 | 16 April 2013 | Communities Portfolio |
| Review of Amendments and Approval of Revised SotonSafe Plan Version 6 | 20 December 2012 | Officer Key Decision |
| Southampton City Council Plan 2012-2016 | 19 February 2013 | Efficiency and Improvement Portfolio |
| Grants to Voluntary Organisations 2013/14 to 2015/16 | 29 January 2013 | Communities Portfolio |
| Addition of Transport Funding to the Capital and Revenue Programmes | 13 November 2012 | Environment and Economy Directorate |
| Devolving Major Schemes Transport Funding | 13 November 2012 | Environment and Transport Portfolio |
| Creation of a Local Transport Body | 18 December 2012 | Environment and Transport Portfolio |
| Increasing Southampton's Recycling Rate and Enhancing Collections | 20 November 2012 | Environment and Transport Portfolio |
| Proposed Movement Regulation changes for the "Platform for Prosperity" Road Improvement Scheme (TRO) | 18 December 2012 | Environment and Economy Directorate |
| Townhill Park Regeneration Framework - Scheme approval for Phase 1 | 13 November 2012 | Housing and Leisure Services Portfolio |
| *Library Provision in Woolston | 13 November 2012 | Housing and Leisure Services Portfolio |
| Tenancy Strategy consultation results and final approval | 18 December 2012 | Housing and Leisure Services Portfolio |

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| Housing Revenue Account - Various Scheme Approval, Capital Programme 2012/13 /14 - Future Decent Neighbourhoods | 18 December 2012 | Housing and Leisure Services Portfolio |
| Licensing Scheme for Houses in Multiple Occupation - consultation results and final approval | 29 January 2013 | Housing and Leisure Services Portfolio |
| Tender for a Contract for City Centre Markets, Events and other Activities | 13 November 2012 | Leader's Portfolio |
| Court Leet presentments 2012 | 13 November 2012 | Leader's Portfolio |
| *QE2 Mile - Bargate public realm | 18 December 2012 | Leader's Portfolio |
| Strategic City Wide Approach to Energy | 18 December 2012 | Leader's Portfolio |
| Changes to existing Revenue and Capital Budgets | 13 November 2012 | Resources Portfolio |
| Approval of the Local Development Scheme 2012 | 13 November 2012 | Resources Portfolio |
| Community Right to Bid - Decision Making & Governance | 18 December 2012 | Resources Portfolio |
| *Acquisition of Land- Pan Handle Car Park, Eastern Dock | 18 December 2012 | Resources Portfolio |
| Proposed Lease of part of Mansel Park to Bush Hill FC - Consideration of Objections Received | 18 December 2012 | Resources Portfolio |
| *Disposal of Land at Inkerman Road | 6 December 2012 | Corporate Services Directorate |
| Disposal of 70-72 Porchester Road | 18 December 2012 | Corporate Services Directorate |

ADULT SERVICES PORTFOLIO

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| Title | * Establishment of the Commissioning Process for HealthWatch Southampton |
| Details | <p>Report of the Executive Director, Health and Adult Social Care, seeking approval of the commissioning arrangements for the delivery of HealthWatch Southampton.</p> <p>Under the Health and Social Care Act 2012 upper tier local authorities are required to establish Local Healthwatch as the independent consumer champion for the public to promote better outcomes in health for all and in social care for adults. It will provide intelligence – including evidence from people's views and experiences - to influence the policy, planning, commissioning and delivery of publicly-funded health and social care. It will also provide information and advice to help people access and make choices about services. Healthwatch Southampton will be a body corporate. Part of the report and appendices will be confidential and therefore excluded from the press and public.</p> |
| Decision Maker | Cabinet Member For Adult Services |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | HOSP, Voluntary and Community Organisations, public and NHS Trusts |
| Consultation Method | Workshops and Public Meetings |
| Head of Service | Executive Director Health and Adult Social Care |
| Author | <p>Martin Day Directorate Strategic Business Manager martin.day@southampton.gov.uk Tel: 023 8091 7831</p> |
| Background Material Available | None listed |
| Public Comments may be sent to | <p>Martin Day - Health Partnerships and Strategic Business Manager Email - martin.day@southampton.gov.uk Tel - 023 8091 7831</p> |

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|---|---|
| Title | Revisions to the Adult Social Care Non-Residential Services Policy |
| Details | <p>To consider the report of the Cabinet Member for Adult Services, seeking to revise the Adult Social Care Non-Residential Services Policy.</p> <p>The current policy regarding contributions made by individuals for Adult Social Care non-residential services requires updating to enable changes to reflect the greater use of personal budgets under the Personalisation policy agenda.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 29 January 2013 |
| Date Added to the Plan | 1 October 2012 |
| Main Consultees | Service User Groups Carer Groups |
| Consultation Method | Meetings, briefings and e-mails |
| Head of Service | Executive Director Health and Adult Social Care |
| Author | Carol Valentine Senior Manager Personalisation and Safeguarding carol.valentine@southampton.gov.uk |
| Background Material Available | None listed |
| Public Comments may be sent to | Carol Valentine Senior Manager Personalisation and Safeguarding Tel 023 8083 4856 Email carol.valentine@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | Decision date amended from 18th December 2012 to 29th January 2013 due to the need to extend the consultation timescale until December 2012. |

CHILDREN'S SERVICES PORTFOLIO

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| Title | Implementation of the Reformed School Funding Formula for 2013/14 |
| Details | <p>To consider the report of Senior Manager Children and Young People Strategic Commissioning recommending the adoption of the new schools funding formula containing up to 12 factors and populated by statistical data supplied by the Department for Education.</p> <p>The Department for Education has announced that from financial year 2013/14 Local Authorities must implement a simple more consistent and transparent local funding system for schools.</p> |
| Decision Maker | Cabinet Member for Children's Services |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 1 September 2012 |
| Main Consultees | Schools Forum and Chairs of Governors and all Headteachers. |
| Consultation Method | Email |
| Head of Service | Executive Director Children's Services and Learning |
| Author | <p>Alison Alexander alison.alexander@southampton.gov.uk Tel: 023 8083 4023</p> |
| Background Material Available | None listed |
| Public Comments may be sent to | <p>Chris Tombs chris.tombs@southampton.gov.uk Tel: 023 8083 3785</p> |

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| Title | Civil Service Sports Ground - Approval to Spend |
| Details | To consider the report of the Cabinet Member for Children's Services seeking approval to spend the £550,000 which was transferred from the Leader's Capital Programme to the Children's Services and Learning Capital Programme on 14 th March 2012. It is proposed to install security fencing to the perimeter of the former Civil Sports Ground, remediate the land in order to create extra sports pitches to alleviate the shortfall of school playing field places. Further work will include creating areas which can be used by the local community for recreational purposes. |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | SCC Democratic Services, Legal, Finance and Property Services |
| Consultation Method | Meetings and email |
| Head of Service | Executive Director Children's Services and Learning |
| Author | Karl Limbert Building Schools for the Future Project Director karl.limbert@southampton.gov.uk Tel: 023 8091 7596 |
| Background Material Available | None listed |
| Public Comments may be sent to | Karl Limbert Director, Infrastructure & Strategy Southampton City Council 4th Floor, One Guildhall Square Southampton SO14 7FP |

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| Title | Joint Work with the Isle of Wight to Deliver Education Support Services |
| Details | To consider the report of Cabinet Member for Children's Services seeking agreement for the continuation of the current partnership arrangements approved at Cabinet in October 2011, between the Isle of Wight and Southampton City Council for joint delivery of education support services, including Educational Psychology and School Improvement. |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | Stakeholders within the two Local Authorities |
| Consultation Method | Meetings |
| Head of Service | Executive Director Children's Services and Learning |
| Author | Alison Alexander alison.alexander@southampton.gov.uk Tel: 023 8083 4023 |
| Background Material Available | None Listed |
| Public Comments may be sent to | Alison Alexander, Senior Manager Strategic Commissioning, Education and Inclusion, Floor 4 One Guildhall Square. Tel 023 8083 4023 Alison.alexander@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | None Identified |

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| Title | City Centre Primary School Expansions - Statutory Consultation |
| Details | To consider the report of the Cabinet Member for Children's Services seeking permission to commence four weeks of statutory consultation on proposals to expand Bassett Green Primary School, Bevois Town Primary School and St John's Primary and Nursery School. This follows 4 weeks of pre-statutory consultation which runs from 27th September to 25th October 2012. |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | City Council Nursery / pre-school / primary parents and children, all City primary schools, Councillors, MPs, Church of England and Catholic Diocese and trades unions. Hampshire County Council and Portsmouth City Council. |
| Consultation Method | Consultation document and response form distributed to stakeholders and made available on SCC website. Drop-in sessions at each of the schools included in the proposals |
| Head of Service | Executive Director Children's Services and Learning |
| Author | Karl Limbert Building Schools for the Future Project Director karl.limbert@southampton.gov.uk Tel: 023 8091 7596 |
| Background Material Available | None Listed |
| Public Comments may be sent to | Comments to be received by 25th October and sent to: James Howells, School Organisation and Strategy Manager Infrastructure, Children's Services and Learning, 4th Floor OGS, Southampton City Council Civic Centre, Southampton, SO14 7LY |

COMMUNITIES PORTFOLIO

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| Title | Revision of the Council's Equality Policy and Objectives |
| Details | <p>To consider the report of the Cabinet Member for Communities seeking approval to a revised Equality Policy and Objectives.</p> <p>The Council's current Equality Scheme covers the period April 2009 to December 2012. This provides the opportunity for the Council to revise its equality objectives and take into consideration the changes to legislation since the Equality Act 2010.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 1 September 2012 |
| Main Consultees | <p>The Council's Human Resources, Democratic, Legal and Finance Departments. Divisional Management Teams and relevant Cabinet Members.</p> <p>Key agencies and groups operating in the areas of the eight protected characteristics – age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.</p> |
| Consultation Method | External consultation, primarily online supplemented with face to face meetings where appropriate and within resource constraints. |
| Head of Service | Vanessa Shahani |
| Author | <p>Carol Harwood carol.harwood@southampton.gov.uk Tel: 02380 832638</p> |
| Background Material Available | None listed |
| Public Comments may be sent to | <p>Carol Hardwood Project Officer, Communities Team Tel: 023 8083 2638 E.mail: carol.hardwood@southampton.gov.uk</p> |

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| Title | Regional Growth Fund Bid to Support Business Start Ups and Growth |
| Details | To consider the report of the Cabinet Member for Communities outlining a successful bid for £2 million Regional Growth Fund to support business start ups and small business growth and seeking approval to accept the funds and act as Lead Accountable Body. |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7 November 2012 |
| Main Consultees | Solent LEP Board, Solent LEP Employment and Skills Board and Daily Echo. |
| Consultation Method | Presentations, Discussions and Reports |
| Head of Service | Director, Environment and Economy |
| Author | Denise Edghill Acting Service Manager denise.edghill@southampton.gov.uk |
| Background Material Available | None listed |
| Public Comments may be sent to | Denise Edghill, Senior Manager Skills and Economy Email:denise.edghill@southampton.gov.uk Tel:023 8083 4095 |
| Slippage/Variations/Reason for Withdrawal | None |

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| Title | Southampton Joint Health and Wellbeing Strategy 2012-15 |
| Details | To consider the report of the Director of Public Health seeking approval of the Southampton Joint Health and Wellbeing Strategy 2012-15. The Health and Social Care Act requires Local Authorities and Clinical Commissioning Groups to produce a Joint Health and Wellbeing Strategy and for the Local Authority to publish the Strategy. A draft strategy was developed by the Shadow Health and Wellbeing Board which was subject to wide ranging engagement and consultation. The Shadow Health and Wellbeing Board will produce a final draft for the consideration of Southampton City Clinical Commissioning Group and the Council. |
| Decision Maker | Cabinet Member for Communities |
| Decision Expected | 16 April 2013 |
| Date Added to the Plan | 7 November 2012 |
| Main Consultees | Council and NHS Bodies, Voluntary Sector Organisations, Key Partners and Partnerships and the general public. |
| Consultation Method | Meetings and mail outs |
| Head of Service | Director Of Public Health |
| Author | Martin Day Directorate Strategic Business Manager martin.day@southampton.gov.uk Tel: 023 8091 7831 |
| Background Material Available | None Listed |
| Public Comments may be sent to | Martin Day Health Partnerships Manager Email:martin.day@southampton.gov.uk Tel:023 8091 7831 |

**ECONOMY AND ENVIRONMENT
DIRECTORATE**

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| Title | Review of Amendments and Approval of Revised SotonSafe Plan Version 6 |
| Details | <p>To consider the report of the Emergency Planning Manager seeking approval to Version 6 of the SotonSafe Plan for publication.</p> <p>In order to comply with the Radiation Emergency Preparedness and Public Information Regulations 2001, Southampton City Council, as the 'offsite' statutory agency, is required to approve an offsite emergency plan to deal with any nuclear accident that may reasonably occur when a nuclear powered submarine is berthed in the Port of Southampton. There is a duty to review, amend and where necessary reissue the plan within a three year cycle.</p> |
| Decision Maker | Safer Communities Manager |
| Decision Expected | 20 December 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | SotonSafe Interagency Emergency Planning Group. Public notices. Consultation letters with local ward Councillors and Cabinet Members. |
| Consultation Method | Requirement to provide an integrated interagency response to ensure public safety. To shelter, evacuate and reposition /issue potassium iodate medication within designated residential communities and post event remediation should an emergency arise whilst a nuclear powered submarine is berthed in the Port and the logistical arrangements in support of it as per the previous version of the plan. None of the amendments in themselves impact upon the community but afford clarification and additional/revised detail of the response in the unlikely event of a related emergency. |
| Head of Service | Director, Environment and Economy |
| Author | Graham Wyeth |
| Background Material Available | None listed |

Public Comments may be sent
to

Graham Wyeth
Emergency Planning Manager
City Depot and Recycling Park
E.mail graham.wyeth@southampton.gov.uk
Tel: 023 8083 2089

EFFICIENCY AND IMPROVEMENT

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| Title | Southampton City Council Plan 2012-2016 |
| Details | <p>To consider the report of the Cabinet Member for Efficiency and Improvement seeking approval of Southampton City Council's Plan for 2012-2016. With the overarching vision of 'Working for a sustainable Southampton –socially, economically and environmentally' the Plan sets out :</p> <ul style="list-style-type: none"> • Our strategic direction • The opportunities and challenges we face • Our priorities and what we will do to achieve our ambitions • How we will measure success • How the council is organised <p>Following Cabinet in October it is recommended that the Council Plan is submitted to Council in November for approval.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 19 February 2013 |
| Date Added to the Plan | 1 September 2012 |
| Main Consultees | Cabinet Members, Management Board of Directors, Overview and Scrutiny Management Committee |
| Consultation Method | Briefings, meetings, telephone calls and e-mails |
| Head of Service | Chief Executive |
| Author | <p>Suki Sitaram Head of Policy and Improvement suki.sitaram@southampton.gov.uk Tel: 023 8083 2060</p> |
| Background Material Available | None listed |
| Public Comments may be sent to | <p>Suki Sitaram, Senior Manager - Customer and Business Improvement , E-mail: suki.sitaram@southampton.gov.uk. By 14th September 2012</p> |

Slippage/Variations/Reason
for Withdrawal

The Council Plan 2012-2016 has been slipped on the Forward Plan to March 2013. Until the budget process and settlement from central government is provided we are not in a formal position to determine how the Council's priorities will be delivered over the period to 2016. This will be aligned to budget process and published in March 2013.

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| Title | Grants to Voluntary Organisations 2013/14 to 2015/16 |
| Details | <p>To consider the report of the Cabinet Member for Efficiency and Improvement on recommendations for the allocation of the grants to voluntary organisations budget (subject to Budget setting).</p> <p>Voluntary and community organisations were invited to submit applications between 31 August and 26 October 2012 for grants that meet the Council's outcomes and criteria. The decision is being brought forward to January (from March in previous years) to give voluntary organisations more notice of the decision in advance of the next financial year.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 29 January 2013 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | City Council's Grant Appraisers, Democratic, Legal and Finance Service Departments and relevant Cabinet Members. |
| Consultation Method | Meetings, briefings and e-mails. |
| Head of Service | Director, Environment and Economy |
| Author | Joanne Hughes joanne.hughes@southampton.gov.uk Tel: 023 8083 4067 |
| Background Material Available | None Listed |
| Public Comments may be sent to | Joanne Hughes Project Officer, Civic Centre, Southampton SO14 7YL |

ENVIRONMENT AND TRANSPORT PORTFOLIO

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| Title | Addition of Transport Funding to the Capital and Revenue Programmes |
| Details | <p>To consider the report of the Cabinet Member for Environment and Transport, in association with the Cabinet Member for Resources seeking to accept new funding from several new sources and add the funding to the capital and revenue programmes for transport with authority to spend. The additions are programmed over the next three financial years starting this year.</p> <p>The new sources of funding are Section 106 contributions, the majority of which are for transport relating to the Centenary Quay development and revenue and capital funding associated with recent successful funding bids to the Department for Transport Local Sustainable Transport Fund and Better Bus Area Fund.</p> <p>This report will also go to the Council meeting on 14 November 2012.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | Finance and Highways department, MBOD, Bus Operators, Centenary Quay Project Board. |
| Consultation Method | Financial workshop, briefings and presentation already held on Local Sustainable Transport Fund and Better Bus Area Fund, Bus Priority Task Force. |
| Head of Service | Paul Nichols Senior Manager, Planning Sustainability and Transport |
| Author | Frank Baxter |

Background Material Available None listed

Public Comments may be sent to Frank Baxter
Travel and Transport Manager
Southampton City Council
One Guildhall Square
Southampton

Email: Frank.baxter@southampton.gov.uk

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| Title | Devolving Major Schemes Transport Funding |
| Details | <p>To consider the report of the Cabinet Member for Environment and Transport seeking approval to bid for funding to deliver major transport schemes within Southampton. The report will list the scheme to be submitted for appraisal by Transport for South Hampshire (or future transport body) for potential delivery during the 2015/2019.</p> <p>The report will also detail the implications of the Governments proposals to devolve major schemes transport funding and the creation of a new Local Transport Body. It will then outline a bidding strategy for accessing major schemes funding and seek authority to bid.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | Cabinet Members, Business Solent and Chamber of Commerce, key internal stakeholders and SCC Management Board and Directors |
| Consultation Method | Formal and informal briefings, presentations and workshops |
| Head of Service | Paul Nichols Senior Manager, Planning Sustainability and Transport |
| Author | Frank Baxter |
| Background Material Available | |
| Public Comments may be sent to | Frank Baxter Travel and Transport Manager Email: Frank.baxter@southampton.gov.uk Tel: 023 8083 2079 |

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| Title | Creation of a Local Transport Body |
| Details | <p>To consider the report of the Cabinet Member for Environment and Transport seeking agreement to the creation of a Local Transport Body, including its membership that will be in accordance with the Government's assurance framework.</p> <p>The Government have set out proposals to devolve major scheme transport funding to a local level. This requires local areas to set up a Local Transport Body (LTB). The LTB role is to allocate funding of around £7m per annum to the best performing transport projects in the South Hampshire area.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7th November 2012 |
| Main Consultees | Cabinet Member for Environment and Transport, MBOD, Democratic, Legal and Finance Service Departments. |
| Consultation Method | Briefing meetings, presentations and discussion |
| Head of Service | Paul Nichols |
| Author | Frank Baxter |
| Background Material Available | None listed |
| Public Comments may be sent to | <p>Frank Baxter Travel and Transport Manager</p> <p>Email: Frank.baxter@southampton.gov.uk Tel: 023 8083 2079</p> |

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| Title | Increasing Southampton's Recycling Rate and Enhancing Collections |
| Details | To consider the report of the Cabinet Member for Environment & Transport regarding Southampton's bid for funding from the Weekly Collection Support Scheme. To consider the options contained in the report and to accept external funding should the Council's bid be successful. This report will also go to the Council Meeting on 14 November 2012. |
| Decision Maker | Cabinet |
| Decision Expected | 20 November 2012 |
| Date Added to the Plan | 1 October 2012 |
| Main Consultees | Residents and community groups. |
| Consultation Method | Workshops and feedback via web/email. |
| Head of Service | Director, Environment and Economy |
| Author | Gale Williams |
| Background Material Available | None listed |
| Public Comments may be sent to | Mrs Gale Williams Gale.williams@southampton.gov.uk Tel. 023 8083 2536 |

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| Title | Proposed Movement Regulation changes for the "Platform for Prosperity" Road Improvement Scheme (TRO) |
| Details | <p>To consider a report of the Head of Neighbourhood Services seeking consideration as part of the formal and legal process for Traffic Regulation Orders items are brought to Cabinet where the Traffic Management team within the Highways Service Partnership has been unable to resolve objections.</p> <p>This report relates to objections to the proposals for movement regulations as part of the Platform for Prosperity Scheme in the locality of Platform Road. Cabinet will be asked to consider the objections and make a decision as to whether the proposals shall be approved, withdrawn or amended.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 1 November 2012 |
| Main Consultees | Democratic Services, Legal Services, Finance, Property Services, Policy Coordinator, General Public and Statutory Consultees (held by Legal Services). |
| Consultation Method | Council departments through the circulation of the draft report. The general public through public advertisement and statutory consultees through circulation of public notices. |
| Head of Service | Jon Dyer-Slade Head of Neighbourhood Services |
| Author | Graham Muir Traffic Engineer Graham.Muir@bbworkplace.com |
| Background Material Available | Cabinet decision (Ref 12/13 8344) from Cabinet meeting 17 July 2012 |
| Public Comments may be sent to | Graham Muir, Traffic Engineer Email: graham.muir@bblivingplaces.com Tel: 023 8079 8063 |

**HOUSING AND LEISURE SERVICES
PORTFOLIO**

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| Title | Townhill Park Regeneration Framework - Scheme approval for Phase 1 |
| Details | To consider a report of the Cabinet Member for Housing and Leisure that summarises the outcome of extensive further public consultations regarding the 'masterplan' proposals for transforming Townhill Park, including a possible link road extension. This information will be used by the Cabinet member to decide on whether to proceed with scheme approval for Phase one of the Townhill Park project and future plans for the Link Road. The report is also to be placed on the agenda for consideration at the Council meeting scheduled for 14 th November 2012. |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | Ward Councilors and Cabinet Members, key officers in SCC, local residents living in and adjacent to the Townhill Park regeneration area. |
| Consultation Method | Briefing meetings, e mails, SCC website, Project Team meetings, public meetings, home visits, telephone calls, letters. |
| Head of Service | Barbara Compton Senior Manager- Skills, Economy and Housing Renewal |
| Author | Sue Jones |
| Background Material Available | Townhill Park Regeneration Framework – masterplan document |
| Public Comments may be sent to | Sue Jones, Manager - Estate Regeneration Projects, Skills, Economy & Housing Renewal, Ground Floor, Civic Centre, Southampton, SO14 7LR, Tel 023 8083 3929. By 8 October 2012 |

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| Title | *Library Provision in Woolston |
| Details | <p>To consider a report of the Cabinet Member for Housing and Leisure Services detailing the provision of library services in the Woolston area of the City. The report will seek the:</p> <ul style="list-style-type: none"> • inclusion of the replacement library for Woolston in the Capital Programme; and • permission to commit expenditure on the project. <p>Consideration of the elements of this report may be considered exempt for general publication in line with paragraph 10.4 category 3 of the Council's Access to Information Procedure Rules.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | Relevant Cabinet Members and officers in key Council departments. |
| Consultation Method | Circulation on draft report |
| Head of Service | Mike Harris |
| Author | David Baldwin |
| Background Material Available | None listed |
| Public Comments may be sent to | David Baldwin, Libraries Manager, Tel: 023 8083 2219, Email: david.baldwin@southampton.gov.uk |

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| Title | Tenancy Strategy consultation results and final approval |
| Details | To consider the report of the Cabinet Member for Housing and Leisure Services seeking approval for the final version of the tenancy strategy following consultation with stakeholders. The draft strategy was approved for consultation by Cabinet with the proviso that the final proposed version return to Cabinet for approval. |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 1 October 2012 |
| Main Consultees | Tenants, applicants, leaseholders, registered housing providers, relevant officers within SCC internal departments, neighbouring authorities, |
| Consultation Method | Postal survey, web surveys, focus groups, tenants' resource group, MAD (make a difference) September consultation exercise; emails to relevant Council officers. |
| Head of Service | Nick Cross Head of Housing Management |
| Author | Janet Gay janet.gay@southampton.gov.uk Tel: 02380832564 |
| Background Material Available | None listed |
| Public Comments may be sent to | Janet Gay, Policy and Projects Manager, Housing Services |

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| Title | Housing Revenue Account - Various Scheme Approval, Capital Programme 2012/13 /14 - Future Decent Neighbourhoods |
| Details | To consider the report of the Cabinet Member for Housing and Leisure Services seeking the continuation of resident driven investment to create neighbourhoods where people want to live. |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7th November 2012 |
| Main Consultees | Relevant Councillors, Cabinet Members and tenants together with Legal, Finance and other relevant key officers within SCC. |
| Consultation Method | Circulation of draft reports seeking comments via meetings and emails with relevant Members, tenants and officers. |
| Head of Service | Nick Cross Head of Housing Management |
| Author | Aidan Cooper |
| Background Material Available | None listed |
| Public Comments may be sent to | Aidan Cooper, Decent Neighbourhoods Project Manager aidan.cooper@southampton.gov.uk SCC, c/o Housing Investment Team, Villiers Road Southampton SO15 3JH. Tel: 0782 695 3560 |

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| Title | Licensing Scheme for Houses in Multiple Occupation - consultation results and final approval |
| Details | To consider the report of the Cabinet Member for Housing and Leisure seeking final approval for an additional licensing scheme for Houses in Multiple Occupation (HMOs) following results of the public consultation, attached. |
| Decision Maker | Cabinet |
| Decision Expected | 29 January 2013 |
| Date Added to the Plan | 7th November 2012 |
| Main Consultees | Cabinet Members for Housing and Leisure, and Communities; Senior Managers and relevant officers within Legal and Finance; landlords, residents, tenants, Hampshire Fire and Rescue, Hampshire Constabulary, Universities and other stakeholders between 3 September and 26 November 2012. |
| Consultation Method | Circulation of draft report seeking comment via meetings, emails, questionnaires (online via the Council's website and paper version) |
| Head of Service | Mitch Sanders |
| Author | Paul Juan paul.juan@southampton.gov.uk Tel: 02380832530 |
| Background Material Available | None listed |
| Public Comments may be sent to | Paul Juan, Regulatory Services Manager (Neighbourhoods), Regulatory Services, SCC, One Guildhall Square, SO14 7FP |

LEADER OF THE COUNCIL

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| Title | Tender for a Contract for City Centre Markets, Events and other Activities |
| Details | To consider a report of the Leader of the Council seeking approval to go out to tender for a contract for City Centre events. A long term (3-5 year) contract, via tender, with a provider or providers who deliver markets, events, promotions and other activities within the whole of the City Centre but with the ability to sub-contract parts of those activities. |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 1 September 2012 |
| Main Consultees | The City Council's Democratic, Legal and Finance Service departments and Property Services, Highways, Licensing, Planning. In addition frontages (shops) through the Planning process. |
| Consultation Method | E-mail, letter and posted Planning and Highways notices. |
| Head of Service | Director, Environment and Economy |
| Author | Barbara Compton Senior Manager- Skills, Economy and Housing Renewal barbara.compton@southampton.gov.uk Tel: 023 8083 2155 |
| Background Material Available | None listed |
| Public Comments may be sent to | Robin McDonald Economic Development Officer Email: robin.mcdonald@southampton.gov.uk Tel: 023 8083 2874 |
| Slippage/Variations/Reason for Withdrawal | This item has slipped to 13th November Cabinet meeting to enable further consultation to be undertaken. |

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| Title | Court Leet presentments 2012 |
| Details | To consider a report of the Head of Legal, Human Resources and Democratic Services setting of Presentments accepted by Court Leet, the action taken to date and Identifying lead Cabinet Members and officers for future actions. |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 1 October 2012 |
| Main Consultees | Circulation of the draft report |
| Consultation Method | The Councils annual Court Leet decide which presentments are accepted and then officers and Cabinet Members consider actions |
| Head of Service | Richard Ivory |
| Author | Judy Cordell judy.cordell@southampton.gov.uk Tel: 023 8083 2766 |
| Background Material Available | None Listed |
| Public Comments may be sent to | Judy Cordell, Senior Democratic Support Officer, Civic Centre Southampton SO14 7LY. Email Judy.cordell@southampton.gov.uk |

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| Title | *QE2 Mile - Bargate public realm |
| Details | <p>To consider the report of the Leader seeking authority to add unallocated funds from s.106 contributions in accordance with Financial Procedure Rules and to seek authority to approve spend in accordance with Financial Procedure Rules to implement phase one public realm works south of the Bargate.</p> <p>Elements of this report made be considered exempt from public distribution.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7th November 2012 |
| Main Consultees | Relevant Cabinet Members and officers in key Council departments. |
| Consultation Method | Emails and briefing papers |
| Head of Service | Tim Levenson Head of City Development and Economy |
| Author | Mark Evans mark.evans@southampton.gov.uk Tel: 023 8083 3683 |
| Background Material Available | none listed |
| Public Comments may be sent to | Mark Evans, City Development Manager, Tel: 023 8083 3683 Email: mark.evans@southampton.gov.uk |

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| Title | Strategic City Wide Approach to Energy |
| Details | <p>To consider a report of the Leader seeking approval for a proposed strategic city wide approach to energy.</p> <p>There is an opportunity for the council to develop a strategic approach to energy which would include the development of a strategic delivery programme or Energy Action Plan of suitable schemes to support the council's strategic objectives.</p> <p>The report will outline the Council's strategic city wide approach to energy including the main areas to focus on to achieve the Council's objectives. These objectives will be developed into an Energy Action Plan (EAP). Once agreed the EAP will be developed into a priority plan of works to deliver the strategic energy agenda in both the short and medium term.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7th November 2012 |
| Main Consultees | Relevant Cabinet Members and officers in key Council departments. |
| Consultation Method | briefing and circulation of draft reports by email. |
| Head of Service | Paul Nichols Senior Manager, Planning Sustainability and Transport |
| Author | Jason Taylor |
| Background Material Available | none listed |
| Public Comments may be sent to | Jason Taylor, Energy Manager, Tel: 023 8083 2641 Email: jason.taylor@southampton.gov.uk |

RESOURCES PORTFOLIO

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| Title | Changes to existing Revenue and Capital Budgets |
| Details | To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets. This Item is a standard Item and will remain on the Forward Plan until required. |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | Relevant officers and Cabinet Members. |
| Consultation Method | Briefings, emails and meetings between relevant officers and Cabinet Members. |
| Head of Service | Andy Lowe |
| Author | Alison Chard Finance Manager Alison.Chard@southampton.gov.uk Tel: 023 8083 4897 |
| Background Material Available | None listed |
| Public Comments may be sent to | Alison Chard - Deputy Head of Finance Tel: 023 8083 4897, Email: alison.chard@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | This is a standard item that will remain on the Forward Plan until required |
| Updates | |

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| Title | Approval of the Local Development Scheme 2012 |
| Details | <p>To consider a report of the Cabinet Member for Resources seeking to update the Council's current Local Development Scheme to take account of changes in Government requirements.</p> <p>The Council, as a Local Planning Authority, is required to produce a work programme setting out what statutory planning documents will be produced over the next 3 years and the timing of the key stages in their preparation. This programme is called the Local Development Scheme.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 13 November 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | Key Council officers (sitting as the Planning Southampton 2026 Panel), Legal and Finance Service departments. |
| Consultation Method | Briefings, meetings, emails and telephone conversations. |
| Head of Service | Paul Nichols Senior Manager, Planning Sustainability and Transport |
| Author | Jagdeep Birk Planning Policy Officer Jagdeep.birk@southampton.gov.uk Tel: 023 8083 3919 |
| Background Material Available | Local Development Scheme |
| Public Comments may be sent to | Jagdeep Birk, Planning policy, Tel: 023 8083 3919. Email city.plan@southampton.gov.uk |

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| Title | Community Right to Bid - Decision Making & Governance |
| Details | To consider the report of the Cabinet Member for Resources outlining legislative requirements for the Council to maintain a List of Assets of Community Value and to set out the proposed delegations required in respect of approving nominations for inclusion on the list, considering reviews (appeals) by third party owners and approving the payment of any compensation due following a sale of a property. |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7th November 2012 |
| Main Consultees | Officers in key Council departments and relevant Cabinet Members. |
| Consultation Method | Internal briefings |
| Head of Service | John Spiers |
| Author | Ali Mew ali.mew@southampton.gov.uk Tel: 023 8083 3425 |
| Background Material Available | None listed |
| Public Comments may be sent to | Mrs A Mew |

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| Title | *Acquisition of Land- Pan Handle Car Park, Eastern Dock |
| Details | <p>To consider a report of the Cabinet member for Resources seeking approval to delegate authority to Senior Manager Property Procurement and Contract Management to approve the final detailed terms of purchase</p> <p>This report will summarise why it is necessary to acquire land within the Eastern Dock to deliver a new public park and the estimated cost of the acquisition. The report seeks approval to delegate authority to Senior Manager Property Procurement and Contract Management to approve the final detailed terms of purchase. The cost of acquiring the Pan Handle car park will be met through a reduction in the scale and scope of the peripheral works associated with, but not subject to, the schemes delivery rather than a reduction in contingencies. Any increase in costs beyond the allocated contingency will be found from non general funding sources including the Local Transport Plan (LTP) and S106 developer contributions.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7th November 2012 |
| Main Consultees | The Cabinet Member and officers in the Council departments. |
| Consultation Method | Briefings and circulation of report. |
| Head of Service | John Spiers |
| Author | Ali Mew ali.mew@southampton.gov.uk Tel: 023 8083 3425 |
| Background Material Available | None listed |
| Public Comments may be sent to | Mrs Ali Mew |

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| Title | Proposed Lease of part of Mansel Park to Bush Hill FC - Consideration of Objections Received |
| Details | To consider the report of the Cabinet Member for Resources detailing any objections received to the leasing of land at Mansel Park to Bush Hill FC and to decide whether to proceed with the grant of a lease. |
| Decision Maker | Cabinet |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7 November 2012 |
| Main Consultees | Ward Councillors, open space groups, Bush Hill Football Club and local residents. |
| Consultation Method | Newspaper adverts, canvassing, posters, emails and telephone calls. |
| Head of Service | John Spiers Head of Property and Procurement |
| Author | Sharon Bishop sharon.bishop@southampton.gov.uk Tel: 023 8083 2754 |
| Background Material Available | None Listed |
| Public Comments may be sent to | Sharon Bishop |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

**CORPORATE SERVICES
DIRECTORATE**

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| Title | *Disposal of Land at Inkerman Road |
| Details | To consider a report of the Senior Manager (Property) to approve the terms and conditions of the sale of the freehold interest of a property in Inkerman Road, attached. |
| Decision Maker | Senior Manager - Property, Procurement and Contract Management |
| Decision Expected | 6 December 2012 |
| Date Added to the Plan | 3 October 2012 |
| Main Consultees | Cabinet member and officers in key departments. |
| Consultation Method | Briefings and emails. |
| Head of Service | John Spiers Head of Property and Procurement |
| Author | Bronwyn Dunning bron.dunning@capita.co.uk Tel: 023 8083 2385 |
| Background Material Available | None Listed |
| Public Comments may be sent to | Bronwyn Dunning, Capita Symonds, Property Services, 3rd Floor, Valuation & Estates, Tel: 023 80832385 Email: bron.dunning@capita.co.uk |

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| Title | Disposal of 70-72 Porchester Road |
| Details | To consider a report that seeks approval for the terms and conditions of the sale of the freehold interest of the property. |
| Decision Maker | Officer Decision Making |
| Decision Expected | 18 December 2012 |
| Date Added to the Plan | 7th November 2012 |
| Main Consultees | Cabinet Member and officers in relevant Council departments. |
| Consultation Method | Circulation of report and briefings. |
| Head of Service | John Spiers Head of Property and Procurement |
| Author | Bronwyn Dunning bron.dunning@capita.co.uk Tel: 023 8083 2385 |
| Background Material Available | None Listed |
| Public Comments may be sent to | Bronwyn Dunning by 29th November 2012 |